THABA ECO HOTEL GENERAL TERMS & CONDITIONS AGREEMENT

AMAZING EVENT PACKAGES 2017

It is an honour for **THABA ECO HOTEL** to be entrusted with your most special moments and for you to delight in our world-class hospitality. Our professional team of coordinators takes great pleasure in ensuring that your event, birthday or any other celebration is everything you wanted it to be and more. Tantalising cuisine prepared by our team of chefs is the best way for you and your guest to be *#CelebratingLife.*

THIS AGREEMENT IS BETWEEN:

THABA ECO HOTEL CC (*referred to as '**THABA ECO HOTEL**" or '**The Hotel**')*

and *("**The Client**")*

Full name _____ ID number _____

Company name _____ Company registration number _____

All reservations for banquet functions are booked upon and subject to the rules and regulations of **THABA ECO HOTEL** and the following conditions:

1. PACKAGES

Event packages on offer include 1) **Birthday Party** 2) **Matric Farewell** 3) **Special Events** 4) **Year End Celebrations**. Please refer to the package documents for a detailed breakdown of items included in each package. The full rack rate will apply for any extras not included in the package.

For a Friday and Saturday during September, October, November, and December, Tswana Hall has a minimum requirement of **80 guests** and Lobola Hall a minimum requirement of **200 guests**.

THABA ECO HOTEL regards June and July as 'winter months'.

All package prices include VAT. Prices are subject to change.

2. VENUES

Included in the package is the cost for the use of the banquet venue. *(For an 8-hour period)*

Please note that there is a charge for a minimum number of guests for each venue. **The Client** will be responsible for payment for the minimum number of guests for their venue of choice even if they choose to have fewer guests. **The Client** will pay the full package price for children seated at guest tables in the banquet venue. A children's room is available adjacent to the banquet venue at no extra cost.

3. ACCOMMODATION

THABA ECO HOTEL is proud to offer accommodation in a bio-diverse bushveld haven in the heart of suburban Johannesburg.

ROOM TYPES INCLUDE:

- **Standard Room**
  Bed and breakfast basis - twin beds or king bed, en-suite bathroom with separate shower, heated towel rails, 32" LCD satellite TV, air conditioning, lounge area, complimentary coffee and tea station and mini bar.

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- **Deluxe Suite**
  Bed and breakfast basis - twin beds or king bed, en-suite bathroom with separate shower and jet bath, heated towel rails, 32" LCD satellite TV, air conditioning, lounge area, complimentary coffee and tea station and mini bar.

- **Luxury Room**
  Bed and breakfast basis - twin beds or king bed, en-suite bathroom with separate shower, heated towel rails and underfloor heating in bathroom, 32" LCD satellite TV, air conditioning, lounge area, complimentary coffee and tea station and mini bar.

- **VIP Suite**
  Bed and breakfast basis - king bed, en-suite bathroom with separate shower, heated towel rails and under floor heating in Bathroom, 55" LCD HD TV, full DSTV satellite, iPod docking station, air conditioning, lounge area, complimentary Nespresso coffee and tea station and full mini bar.

Accommodation and breakfast included for two people per room with additional charges for meals for children sharing this room. Breakfast service is from 07:30 until 11:00. **The Client** is required to arrange with *The Coordinator* if they require an earlier breakfast or a group booking. A la Carte or buffet breakfast based on number of guests in-house, neither can be guaranteed upfront.

THABA ECO HOTEL does not guarantee an allocation of any specific room number.

Check in time is from 14:00 and check out time by 10:00 latest. Any changes to standard check-in or check-out times need approval in writing by Management, at an additional cost of R200 per hour per room.

3.1. ACCOMMODATION PAYMENT TERMS FOR HOTEL ROOMS

Quotations are only valid for seven (7) days from date of issue, where after this quotation will expire automatically.

Room bookings are only 'confirmed' once **THABA ECO HOTEL** receives full payment, and **The Client** receives a 'confirmation' letter in return.

Payment schedule for hotel rooms	
When making reservation	50% deposit of room rate
14 days before check-in	50% balance of room rate
Day of event	R650 for Incidentals/extras per room – refundable if not used

In the event of non-payment of these fees within the specified time, **THABA ECO HOTEL** shall be entitled to cancel the booking without further notice or liability to **The Client**. All monies paid are non-refundable.

3.2. ACCOMMODATION CANCELLATIONS

In the unlikely event of a cancellation, the following will apply:

Reimbursement schedule for hotel rooms	
More than 60 days' notice	100% refund of payment made
60 – 30 days' notice	75% refund, 25% charge of the total accommodation invoice
Less than 30 days' notice	50% refund, 50% charge of the total accommodation invoice
Less than 14 days' or no show	100% charge of the total accommodation invoice, no refund

All cancellations must be in writing and e-mailed to **events@thabahotel.co.za** as well as *The Coordinator*. An additional deduction of 10% as an administration fee will apply to all cancellations regardless of the notification period. Please note that **THABA ECO HOTEL** only pay reimbursements using EFT on the 15th of each month.

3.3. ACCOMMODATION GENERAL

- Rooms are charged on a bed and breakfast rate basis with a maximum of 2 guests per room.
- A maximum of two children under twelve years of age may share a room with parents free of charge; this excludes their breakfast. Charges for meals are on consumption. Additional room/s for children charged at R1 350 per room.
- Camping cots/mattresses available on request at no charge but are subject to availability.
- **THABA ECO HOTEL** reserves the right to amend the rates quoted depending on availability and ruling Government VAT changes.
- **THABA ECO HOTEL** requires confirmation of all reservations in writing with full details of guest booking and billing instructions.
- Right of admission is reserved.
- It is necessary for Non-SA residents to provide passport numbers and copies of passports when booking to ensure legal compliance with the South African Immigration Act of 2004.

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4. STAFF CHARGES

THABA ECO HOTEL's service-orientated staff will attend to their guest's every need to ensure that **The Client** and their guests truly relax and enjoy their special event. Please note that staff charges are subject to change. Staff allocation is not negotiable, as **THABA ECO HOTEL** will not compromise on service excellence.

Included in the packages:

Year End Celebrations: One Waitron for every ten guests
Other Events: One Waitron for every twenty guests

One Bartender for every 50 guests
A 9-hour shift per staff member made up as follows: 30 minutes to set-up for the 8-hour event
An 8-hour event
30 minutes to clean-up after the event

It is **The Client's** responsibility to pay for additional staff and/or additional hours at the rates shown below:

- **Set-up Crew**
  A charge of R75 per hour

- **Waitron charges**
  A charge of R160 per waitron per hour

- **Bartender charges**
  A charge of R160 per hour

- **Supervisor charges**
  A charge of R180 per supervisor per hour

5. CATERING

Food is one of the most important aspects of an event. Our team of experienced chefs will see to it that every meal is delectable. Our menus are flexible to accommodate **The Client's** personal requirements. For us to plan and prepare **The Client's** menu of choice, **The Client** must confirm the **menu selection, the final number of guests, and make payment in full three weeks before the event.** Please note that menu prices are subject to change. Also, take note that **THABA ECO HOTEL** does not permit **The Client** to bring any additional food onto the premises without written permission from *Management* three weeks before the event.

For children under the age of twelve years a delicious children's menu is available and charged accordingly. The children's menu only applies if provision for children is made in a separate venue and not the banquet venue.

Should guest numbers increase on the day of **The Client's** event, additional payment is required immediately. Should numbers decrease, billing is according to numbers given during final appointment.

Should suppliers be seated in the banquet venue, **The Client** will be billed at the full package rate. Alternatively, provision can be made in a separate venue, and a supplier menu is available.

PLEASE NOTE:

Given the frequent fluctuations of the South African Rand against other major currencies, and the historical drought affecting the country's agricultural industry, our food, and beverage prices are subject to pricing updates up to 30 days before the reserved event dates. Pricing updates may be necessary to take into account unforeseen inflation, caused by cost variations on imported products, and supply shortages experienced with local produce.

Packages include a specific food allocation as per the applicable menu. There will be additional charges for any additional food items ordered.

A plated menu option is available on request and charged individually according to menu selection. **The Client** is liable to pay for any additions.

Outside Catering

THABA ECO HOTEL has in-house catering. Should there be any special catering requirements such as Kosher or Halaal food, **THABA ECO HOTEL** will outsource it at an extra charge. To accommodate Kosher or Halaal dietary requirements, **THABA ECO HOTEL** has approved caterers to assist with menus. Please note that **THABA ECO HOTEL** only uses their approved caterers for this purpose. The Coordinators will provide quotes for special meals and requirements. To comply with health and safety standards, Clients and guests may not bring any food or beverages onto the property, without written consent from **THABA ECO HOTEL** Management.

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6. BAR SERVICE

The bars at **THABA ECO HOTEL** are fully licensed and require **The Client** to give a written brief regarding their bar requirements for their specific event.

THABA ECO HOTEL offers the following bar services:

- **Prepaid Limit Bar**:

  FULL BAR

  The Client to pre-pay for *all* drinks consumed during the event.

  SELECTED BAR

  The Client to pay for *selected* drinks consumed during the event.
  Certain categories of drinks may be excluded *(e.g. spirits or shooters)* but not certain brands.

  The Client is required to pay the prepaid portion *before* the event.

  Should **The Client** wish to *increase* the limit during the event, **THABA ECO HOTEL** requires full payment for the additional increased amount upfront using Debit or Credit Card, Zapper or SnapScan. No cash or cheques accepted.

  The Client may request that guests pay for their drinks once they reach the set limit.

- **Own account bar:** Guests to pay for their drinks via Debit or Credit Card, Zapper or SnapScan.

Should **The Client** choose for their guests to pay for their drinks, any outstanding amounts not paid by guests will be transferred to **The Client's** account. Should the outstanding amount be recouped, **The Client** will be refunded by **THABA ECO HOTEL**.

It is **The Client's** responsibility to inform their guests that **THABA ECO HOTEL** is a cashless environment and that the methods of payment mentioned above apply.

A drinks and wine list is available on the **THABA ECO HOTEL** website **www.thabahotel.co.za** or when requested by **The Client**.

NO CORKAGE WILL BE ALLOWED

Any special requirements regarding bar facilities must be in writing and approved by **THABA ECO HOTEL** Management. All requests for special beverage orders must be approved in full three weeks before the event. **THABA ECO HOTEL** requires full payment upfront for special and approved orders. All orders must be placed in case lots. Prices are subject to availability and may change without prior notice.

Alcohol brought onto the premises without written permission from **THABA ECO HOTEL** Management will be confiscated, as this is prohibited, and contravenes our licence permissions. Not **The Client** nor any guests may remove alcohol nor consume alcohol outside the banquet venue or in the parking areas. Guests found drinking in the parking areas will be required to leave the property immediately. Immediate payment of the R5 500 penalty is required or deducted from the holding deposit if **The Client** or guests are found drinking outside the banquet venue. The responsibility lies with **The Client** to inform their guests not to drink outside the banquet venue.

OPERATING LICENSE

The Hotel and its Management reserve the right to fully protect its operating license and will decline to continue service to any guest whose behaviour is considered impaired by any overindulgence in drinking.

IMPORTANT

THABA ECO HOTEL will not serve or allow any person to purchase alcohol for any person under the legal drinking age of eighteen.

No alcohol will be served after 02:00 AM.

7. FURNITURE AND EQUIPMENT

Each venue has its unique look and feel and includes standard furniture and equipment.

Venue hire includes the following:

- Use of the selected function hall
- Use of standard furniture and equipment
- Use of standard cutlery, crockery, and glassware

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- Use of standard napery, chair covers and table numbers
- Parking facilities

Additional Items for Hire

Please ensure in advance that the standard furniture and equipment is satisfactory. **The Client** must supply or hire at their cost any other items required.

Décor and Props

The Client should arrange for delivery of their décor and props to **THABA ECO HOTEL** on the day of their event and remove such items from the venue at the end of the event. **THABA ECO HOTEL** will store décor and props not collected within 7 days after the event, at a cost to **The Client**, depending on the size of the item/s. **THABA ECO HOTEL** is entitled to sell items to cover storage costs, or donate goods to charity

Please note that **THABA ECO HOTEL** will not be liable for any damage to or loss of any hired or stored items.

8. SET-UP AND CUT-OFF TIMES

The Client must confirm in writing the set-up time with *The Coordinator*. Due to the demand for the venues, **THABA ECO HOTEL** can unfortunately not allow any set-up to commence the day before the reserved date. The applicable venue hire charges apply should **The Client** wish to reserve the day before the event for set-up.

Cut-off time is eight hours from the start time of event or 00:00 whichever comes first.

9. OVERTIME RATES

Venue hire entitles **The Client** to a maximum of eight hours for the duration of the event, from the venue booking time. Overtime rates will apply should any event continue over the eight hours or continue after 00:00, irrespective of the actual time that the event commenced.

Between 22:00 and 00:00	R 1 650 per hour or part thereof
Between 00:00 and 01:00	R 3 850 per hour or part thereof
Between 01:00 and 02:00	R 4 950 per hour or part thereof

No loud music allowed after 00:00 and no music allowed at all after 02:00. Furthermore, cleaning of the venue will commence at 02:00 regardless of guests still being present. Should guests remain in the venue after 02:00, a fee of R6 000 per hour or part thereof will be charged to **The Client** regardless whether a full hour was used or not.

Extended time to 04:00 only applies when all 52 hotel rooms are booked and paid for, however, additional venue hire and staff charges are still applicable.

The above rates exclude staff charges billed for at R165 per hour per staff member going into overtime. **The Client** may arrange this on the night of the event but must paid upfront.

10. PAYMENT TERMS

Quotations are only valid for seven (7) days from the date the quotation is issued, and will automatically expire.

Should **The Client** wish to proceed with the booking process, **THABA ECO HOTEL** will furnish a Pro Forma invoice. **The Hotel** requires a copy of **The Client's** ID or passport, signed Terms & Conditions and proof of payment. Once the payment has cleared in **THABA ECO HOTEL's** bank account and the Coordinator has checked that all documentation is correct, **THABA ECO HOTEL** will send to **The Client** the "Acceptance of the Offer to Host Event" letter and co-signed "Terms and Conditions" as confirmation.

Payment schedule for events	
Booking	25% of total Pro Forma invoice. Include THABA reference number on proof of payment, ID copies
60 Days before event	50% of total amount outstanding on Pro Forma Invoice
21 Days before event	25% of total amount outstanding on Pro Forma Invoice
Day of event	Extras, overtime, breakages and damages

For events confirmed within three months or less before the event date, **The Client** must pay in full to confirm the date, with a zero cancellation reimbursement.

In the event of non-payment of these fees within the specified time, **THABA ECO HOTEL** shall be entitled to cancel a booking/event without further notice or liability to **The Client**. Monies paid are non-refundable.

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Interest will be charged at ruling bank prime overdraft rate +2% on any late payments as per payment schedule. No event will take place without full payment to **THABA ECO HOTEL** three weeks in advance. Should any additional guests arrive on the day of the event, **The Client** will be informed and will be liable to pay the full amount due on the day of the event, in which case **THABA ECO HOTEL** will not be liable if the food and table settings are not sufficient. No cheques or cash will be accepted.

11. PAYMENT METHODS

Please take note that **THABA ECO HOTEL** is a cashless environment.

In an ongoing endeavour to ensure that all **THABA ECO HOTEL** guests and staff enjoy themselves in a safe and secure environment, **THABA ECO HOTEL** has become a cashless environment. To ensure that this security measure does not cause any inconvenience, please take note of the following:

Only payment by Debit or Credit Card, Zapper, SnapScan and EFT is acceptable for all transactions.

Should **The Client** wish to make a deposit or final payment in cash, they must deposit the funds at any Standard Bank branch and e-mail proof of payment to *The Coordinator*. Under no circumstances will **THABA ECO HOTEL** accept any cash payment for a deposit or final payment. **THABA ECO HOTEL** will accept the payment as valid once **THABA ECO HOTEL** receives **The Client's** faxed or emailed proof of payment and this payment reflects on the **THABA ECO HOTEL** bank statement.

Banking details:	Account Name	**THABA ECO HOTEL**
	Bank	Standard Bank
	Branch	The Glen
	Branch Code	006005
	Account Number	002859572
	Reference	YOUR BLOCK ID (Located on Pro Forma Invoice)
	Swift Code	SBZAZAJJ (International Clients)

All forms of credit card and pin-based bank cards are accepted by **THABA ECO HOTEL** to ensure that guests using the facilities comply with our cashless environment. We have acquired several additional cordless Wi-Fi swipe machines to secure transactions at the guest's tables.

12. EVENT CANCELLATIONS

In the unlikely event of a cancellation, the following will apply:

Reimbursement schedule for events	
More than 181 days' notice	100% refund of payment made
91 to 180 days' notice	50% refund, 50% charge of the total event invoice
61 to 90 days' notice	25% refund, 75% charge of the total event invoice
Less than 60 days' notice	100% charge of the total event invoice, no refund

All cancellations must be in writing and e-mailed to the relevant **THABA ECO HOTEL** Coordinator with a copy to **events@thabahotel.co.za**. **The Client** must ensure that they receive confirmation of receipt of their e-mail of cancellation from **THABA ECO HOTEL**.

A deduction of R3 650 for the administration fee applies to all cancellations, regardless of the notification period.

Please note that **THABA ECO HOTEL** only pay reimbursements using EFT on the 15th of each month.

13. POSTPONEMENTS OR DATE CHANGE

In the unlikely event of an emergency situation out of **The Client's** control, **THABA ECO HOTEL** Management will consider a date change. As with a cancellation, an administration fee of R3 650 applies, and the balance allocated to **The Client's** new booking. Both parties are required to sign the new Terms & Conditions and Letter of Acceptance to confirm the new date. In the unlikely event that **The Clients** requires to postpone for a second time, a surcharge of 50% of the total invoiced amount of the postponed event will be charged over and above the full cost for the final event.

14. FINAL APPOINTMENT

The final appointment is necessary to ensure that **THABA ECO HOTEL** meets **The Clients'** expectations. *The Coordinator* at **THABA ECO HOTEL** will contact **The Client** to schedule the meeting three weeks before the event. **The Client** will be required to sign the Final Appointment document and ensure that any changes are in writing. For international Clients, the on-line form will be acceptable.

Details submitted using the online **Final Appointment** document will overrule or take the precedence over any verbal discussions or arrangements.

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The purpose of a final appointment is to confirm:

- Detailed programme of event
- Final menu and bar requirements selected by **The Client**
- Confirmation of final number of guests
- Set-up of the venue
- Full and final payment required at this meeting for any additions and extras

The final appointment document link can be found on the **THABA ECO HOTEL** website **http://thabahotel.co.za/events/final_appointment/** and completed online. In preparation for the meeting, **The Client** must complete and submit this document.

The success of any function at **THABA ECO HOTEL** is largely due to the detailed planning arrangements in which punctuality plays a major part. Should there be last-minute changes to the programme caused by **The Client** that results in additional costs to **THABA ECO HOTEL**, the costs will be passed on to **The Client** for reimbursement.

15. GENERAL

- **THABA ECO HOTEL** does not allow cultural, traditional, and religious activities in any venue without the prior written consent from Management - this includes fires, burning of alcohol and breaking plates, etc.
- Candles should be wide enough to prevent wax damaging any linen or furniture and removal of wax will be at **The Client's** expense.
- **THABA ECO HOTEL** does not permit changes to any venues - this includes glue, nails, tacks, and hooks in the wall, roof, curtains, wooden frames, and furniture. Clients will be liable to pay for costs of damages.
- **THABA ECO HOTEL** does not allow the use of paper, plastic or polystyrene confetti, and streamers on the property.
- **THABA ECO HOTEL** welcomes the use of fresh flower petals or potpourri.
- Only freestanding draping will be allowed. No draping may be attached to chandeliers, walls, ceilings or curtains.
- **The Client** may not use pins or staples on the chair covers, and **The Client** will be liable to pay for costs of damages.
- No fireworks or Chinese lanterns permitted at **THABA ECO HOTEL**.
- Guests must remain silent in parking areas and driveways to ensure the comfort of all guests of **THABA ECO HOTEL**. Clients and their guests may not hoot, nor play loud music on the property.
- To protect the hearing of guests and children, the level of all sound needs to be such that it cannot damage a child's hearing. A decibel meter is available to measure volume.
- A sound check is required before each event commences to ensure the comfort of all guests to **THABA ECO HOTEL**.
- Any changes made to these Terms and Conditions by **The Client** without the written consent of **THABA ECO HOTEL** Management is fraud.
- All **THABA ECO HOTEL**'s venues are 'non-smoking' and guests may only smoke in the designated areas.
- All back-of-house areas are out of bounds to **The Client**, guests and event organisers
- Right of admission is reserved.

BUILDING & FIRE CODE REQUIREMENTS

The Client and their vendors, suppliers and service providers must comply with the safety and fire code and all applicable flame-proofing regulations and supply **THABA ECO HOTEL** with the relevant certificate/s.

The Client must ensure exit signage is always visible and accessible.

16. RISK / LOSS DAMAGES

THABA ECO HOTEL is not liable for interruptions of services *(water, electricity, sanitary and gas)* as well as labour unrest and strikes.

Should the main power supply be lost, two generators are on site and should supply power at **THABA ECO HOTEL**.

THABA ECO HOTEL will invoice **The Client** and payment is required within three days of notice for any damages to the property, buildings, furniture, fittings, décor or napery and surroundings gardens damaged by **The Client**, their guests, vendors, suppliers and service providers, during set-up, the event or break-down.

RIGHT TO INSPECT AND NOT LIABLE FOR PERSONAL PROPERTY

While **THABA ECO HOTEL** takes every precaution to ensure the safeguarding of **The Client's** belongings including décor, props, gifts and other valuables, **THABA ECO HOTEL** will not be liable for loss or damages to any property whatsoever, Please read the disclaimer below. **THABA ECO HOTEL** strongly advises that **The Client** removes their belongings directly after the event.

THABA ECO HOTEL reserves the right to cancel any booking forthwith and without liability on its behalf.

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FORCE MAJEURE

If for any reason whatsoever beyond its control **THABA ECO HOTEL** is unable to perform its obligations under this Agreement, such non-performance is excused, and it shall not be liable for consequential damage of any nature. Reasons are not limited to strikes, labour disputes, accidents, acts of war, acts of God, fire, flood or any other emergency condition.

17. SECURITY GUARDS

Should The Client require additional security, this is available at an extra charge.

18. RESPONSIBILITY

The Client is responsible for the orderly conduct of guests attending the function and will not allow any action that may cause a nuisance or noise to either **THABA ECO HOTEL** or its other guests. **The Client** will comply with any reasonable requests of the Management and with all rules and regulations as issued by **THABA ECO HOTEL**. Any damages to **THABA ECO HOTEL**'s property by **The Clients** or their guests will be for **The Client's** account and is **The Clients** responsibility.

19. MARKETING MATERIAL

The Client gives **THABA ECO HOTEL** permission to use any photos or videos taken on the premises and at their venues for any marketing or advertising purposes.

20. RECOMMENDED SUPPLIERS

While **THABA ECO HOTEL** recommends suppliers based on the quality work that they have previously done, **THABA ECO HOTEL** does not take responsibility for their service provided.

21. INVOICE DETAILS

Person Responsible for Account	
ID Number	
Contact Number	
Email Address	
Company Name	
Company Registration Number	
VAT Number	
Bank Details	
Account Holder	
Bank	
Branch	
Account Number	

22. WARRANTIES BY THE CLIENT

Upon signature of these General Terms & Conditions, **The Client** warrants that it can pay the full amount due three weeks before the event, as stipulated in the Payment Terms.

The Client further warrants that

- There are no unpaid civil judgements granted against it, and
- It has not had any other adverse credit information recorded against it at any credit bureau in the last three years.

The following shall apply should it transpire that there was or is adverse credit information against **The Client's** name at any stage in the three years before signing this agreement;

- **THABA ECO HOTEL** will be entitled to cancel this agreement immediately and retain any money **The Client** may have paid to it. **The Client** automatically waives its right to claim that the credit granted to it regarding this quotation or any other agreement with **THABA ECO HOTEL**, was reckless.

Coordinator initial: _____ Client initial: _____

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DISCLAIMER

Use of the **THABA ECO HOTEL** premises and its facilities are entirely at **The Client's** risk. **THABA ECO HOTEL** nor any of its owners, subsidiaries, employees, agents, managers, lessors, trustees, members, and directors are liable for

1. Any form of physical injury or death to any person/s
2. Any loss or damage to any property caused by theft, fire, wildlife, or any other causes whatsoever, resulting from, or in connection with the use of these facilities

THE CLIENT:

Full Name and Surname _____

ID Number _____

Physical Address _____

Cell Number _____

Landline Number _____

Written confirmation from the Management of THABA ECO HOTEL must be on record for any variations of these General Terms & Conditions or any special requirements.

We take this opportunity to thank you for choosing **THABA ECO HOTEL** as your venue for your momentous day and look forward to extending our well-known hospitality to you and your guests.

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AUTHORITY TO SIGN

If this agreement is signed in the name of a corporation, partnership, association, club or society, the person signing the agreement represents and warrants to **THABA ECO HOTEL** that he/she has full authority to sign such contract. In the event he/she is not authorised to do so, he/she will personally be liable for the faithful performance of this Agreement.

I confirm that I have read and understood the General Terms & Conditions along with the Disclaimer. I agree to the terms and conditions as set out in the **THABA ECO HOTEL** General Terms & Conditions document. I fully bind myself in my personal capacity as surety for all monies owing and arising from this agreement. I also take full responsibility for all my guests attending my event, as well as their actions. I further confirm that **THABA ECO HOTEL** staff explained to me that I am entitled to have this document translated into a language of my choice and that this will be at my cost.

The Client undertakes to pay any costs, including legal fees, tracing fees and collection costs that **THABA ECO HOTEL** may incur in its recovery of any outstanding amount due by them.

The Client undertakes and bind themselves to pay, in respect of any amount not paid by the due date, interest compounded monthly, at the maximum rate permissible by law.

The Client / Name/s and Signature/s	Date of Event
Witness Name and Signature	Date
THABA ECO HOTEL Representative Name and Signature	Date
Witness Name and Signature	Date

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